



Health and Safety Self-Assessment for ECD Registration

Please read the notes on this page before completing the self-assessment.

- All ECD programmes that register as partial care facilities, must comply with the Norms and Standards for Partial Care. However, for the purposes of *conditional registration* the Provincial Education Department may accept simplified standards.
- The Department of Basic Education has now introduced *new processes and requirements* for partial care registration under its *Mass Registration Drive*.
- Under the *Registration Framework* that has been implemented for the past five years (as Vangasali), there are two levels of simplified standards for conditional registration – called *Bronze* and *Silver*. **The standards and requirements for Bronze and Silver have now changed.**
- *Bronze* level: The ECD programme owner must now note each of the standards and agree that it is their responsibility to comply with them. If the ECD programme does not currently meet the standard, the owner must agree to take immediate steps to do so.
- *Silver or Gold* level: After the ECD programme has received its Bronze certificate the programme will be visited by the Education District, who will check that the programme meets the longer list of norms and standards in the Children's Act. The ECD programme will also receive a visit by an Environmental Health Practitioner.
- To find out more about these standards and how you can get ready, go to <https://www.education.gov.za/Programmes/ECD/ECDMassRegistrationDrive.aspx>

Completing the self-assessment check

- The list of norms and standards that an ECD programme needs to comply with is listed below.
- For each standard you will be required to confirm that you are aware that you need to comply with the standard and will take immediate steps to ensure compliance if you are not already meeting the standard.
- It is advised that you *walk around your facility* as you complete the check – in the same way that the District Education Official and Environmental Health Practitioner will when they visit.
- You can tick 'Confirmed' **in the** box for **every** requirement to confirm that you either comply with the standard, or will take immediate steps to ensure compliance.

Please tick 'Confirmed' **in the** box for **every** requirement to confirm that you either comply with the standard, or will take immediate steps to ensure compliance.

Health and safety requirement	Confirmed
1. Children experience safety and care whilst at facility / programme and there is no harsh discipline (such as smacking).	
2. The premises inside and outside are safe, clean and well-maintained (outdoor areas must be free from litter and animal faeces).	
3. Equipment and furniture are safe and well-maintained and pose no risks to children.	
4. The structure provides protection from rain, wind, and sun, and is not at risk of collapse.	
5. Children cannot reach or touch hot surfaces, or electrical wires, plugs or sockets.	
6. No smoking is allowed at the site.	
7. Children are protected from heights, stairs and open water that could pose a danger to them.	
8. There is fire control equipment - at minimum a bucket of sand.	
9. Safe and clean drinking water is always available, and there is sufficient safe water for all other needs (e.g. handwashing and cooking).	
10. There is a safe, clean, and hygienic place for children to go to the toilet. (This means if toilets are used, they are age appropriate and there is always adult supervision. If potties are used, they are emptied and cleaned after each use.)	
11. There is a place for children to wash hands before eating and after using the toilet.	
12. Dangerous objects (e.g. knives, matches), harmful substances (e.g. paraffin, cleaning agents) and medicines, cannot be reached by children.	
13. Where there is connectivity there is easy access to a telephone for notifying a parent or caregiver when necessary or for calling for assistance in an emergency.	
14. There is sufficient indoor space for children to play freely (at least 1 square metre of unobstructed floor space per child, not including passageways, bathrooms or storage areas).	
15. There is an emergency plan displayed, with evacuation procedures and a list of emergency numbers.	

I _____ confirm that I have read and understand the information above, and that the confirmations I have given are accurate to the best of my knowledge and belief. I have completed the health and safety check on _____ (date).

SIGNED: _____ DATE: _____

To help us understand the resource needs for your programme, please select the correct answer to each question below

Item			
Do you have a gas cage for your gas cylinder?	Yes	No	I don't have a gas cylinder
Do you have an approved fire extinguisher?	Yes	No	No-but I do have a bucket of sand